

# Industry Sessions Manual

Dear Supporter,

We are happy to present you the **AABIP 2025 Industry Sessions Manual**. AABIP 2025 will take place in **Austin, TX (USA)** on August 14-16, 2025.

## Conference Venue

### **JW Marriott Austin**

110 East 2nd Street, Austin, Texas, USA, 78701

[JW Marriott Austin Hotel Official website](#)

## Conference Website

For updated information regarding the conference, please click here:

[AABIP 2025 Conference Official website](#)

This manual covers important information and is designed to assist in preparing for your Industry Session. We trust that you will find it helpful, and we suggest you read all the information presented. It will take you very little time now and could save you a great deal of time later.

**Please forward this manual to everyone who is working on this project.**

## **Diyana Yosifova**

Exhibition Manager & Industry Coordinator

E: [dyosifova@kenes.com](mailto:dyosifova@kenes.com) | Tel: +41 22 908 0488 Ext: 258 Each exhibitor/supporter has received an e-mail with login details to access the Portal. The Portal enables Supporters and Exhibitors to:

- Submit company logo and profile
- Order lead retrieval (badge scanners)
- Submit individual names for badges and order extra exhibitor badges

**Link to access the Portal** <https://exhibitorportal.kenes.com>

**Notes:**

- The login details has been sent to the person signing the contract. This person is responsible for passing on the login details to third party if needed.
- Access to all Portal services will be available only after submission of your company profile and logo.
- Only deliverables as indicated in your contract, should be submitted via the Portal. Items not included in your contract will not be processed.

**Kenes Contacts:**

**Conference Organizer**

**Kenes Group**

Rue François-Versonnex 7  
1207 Geneva, Switzerland  
Tel: +41 22 908 0488

**Exhibition & Industry Coordinator**

**Diyana Yosifova**

Tel: +41 22 908 0488 Ext: 258 | E-mail: [dyosifova@kenes.com](mailto:dyosifova@kenes.com)

**Industry Liaison & Sales**

**Paula Suarez**

E-mail: [psuarez@kenes.com](mailto:psuarez@kenes.com)

**Hotel Accommodation**

**Irina Sapir**

E-mail: [isapir@kenes.com](mailto:isapir@kenes.com)

<https://aabipconference.com/book-your-hotel/>

**AV/IT Coordinator**

**Mike Perchig**

E-mail: [nest@nest-av.com](mailto:nest@nest-av.com)

**Registration Specialist**

**Melissa Gynesh**

E-mail: [reg\\_aabip25@kenes.com](mailto:reg_aabip25@kenes.com)

## **Product Marketing Coordinator**

**Olaya Espejo**

E-mail: [oespejo@kenes.com](mailto:oespejo@kenes.com)

## **Contractors:**

### **Catering**

**JW Marriott Austin**

*Exclusive service*

[AABIP25 Sponsor Menu](#)

To order or discuss in further detail, please contact Alexandra Atkins at [alexandra.atkins@whitelodging.com](mailto:alexandra.atkins@whitelodging.com) or 512 608 4171

Always CC the Industry Coordinator: [dyosifova@kenes.com](mailto:dyosifova@kenes.com)

**Deadline: Monday, July 28**

### **Shipping & Freight Handling**

**Viper**

For inquiries, please contact Ashley Castillo: [ashley@vipertradeshow.com](mailto:ashley@vipertradeshow.com)

[Viper Shipping Forms, Labels, Material Handling Form and Inbound form](#)

[Viper Online Order Form](#)

*Viper* is the **exclusive** handler inside the venue.

### **Furniture / Graphics & Signage / Plants & Floral Arrangements**

**Viper**

*Official Builder*

Viper Show Coordinator: Ashley Castillo | [ashley@vipertradeshow.com](mailto:ashley@vipertradeshow.com)

[Viper Online Order Form](#)

Only the main contact will have access to place online orders. Usernames and passwords will be sent shortly by Viper. If an additional contact or EAC needs access to the Viper Tradeshow online portal, please contact your Exhibitor Services Coordinator: Ashley Castillo | [ashley@vipertradeshow.com](mailto:ashley@vipertradeshow.com)

Action Item (Please refer to your signed contract)	Deadline	Contact Person
Staff Hotel Reservation	As soon as possible	<p style="text-align: center;"><b>Irina Sapir</b>  <a href="mailto:isapir@kenes.com">isapir@kenes.com</a>  <a href="https://aabipconference.com/book-your-hotel">https://aabipconference.com/book-your-hotel</a></p>
Payment of Invoice Balance	Must be received in full one week prior to the Conference	<p style="text-align: center;"><b>Pazit Hochmitz</b>  <a href="mailto:phochmitz@kenes.com">phochmitz@kenes.com</a></p>
Session Final Agenda (for approval by Scientific Committee)	As soon as possible and no later than <b>Monday, July 14, 2025</b>	
Promotional E-mail Blast (Exclusive and Joint Mailshot)	<b>Thursday, July 17, 2025</b>	<p>Please send by email as per the requested specifications to the <b>Industry Coordinator:</b>  <a href="mailto:dyosifova@kenes.com">dyosifova@kenes.com</a></p>
Dedicated webpage with 4-min Video	<b>Thursday, July 17, 2025</b>	
Mobile App Adverts	<b>Thursday, July 17, 2025</b>	
Badge Scanner App / Lead Retrieval System	<b>Thursday, July 31, 2025</b>	<p style="text-align: center;"><b>Via Kenes Exhibitor's Portal:</b>  <a href="https://exhibitorportal.kenes.com">https://exhibitorportal.kenes.com</a></p>

<p>Furniture Rental / Graphics &amp; Signage / Plants &amp; Floral Arrangements</p>	<p><b>Friday, July 18, 2025</b></p> <p><b>ADVANCE ORDER DISCOUNT DEADLINE</b></p> <p><i>Forms must be received by Viper with full payment to receive discounted rates.</i></p> <p><i>No refunds for cancellations are provided after this date.</i></p> <p><i>Standard pricing will apply to all orders received after the published deadline and onsite. Orders after this deadline are subject to availability.</i></p>	<p><b>Viper</b></p> <p>For inquiries, please contact Ashley Castillo:  <a href="mailto:ashley@vipertradeshow.com">ashley@vipertradeshow.com</a>  <a href="#">Viper Online Order Form</a></p> <p>Only the main contact will have access to place online orders. Usernames and passwords will be sent very shortly by Viper. If an additional contact or EAC needs access to the Viper Tradeshow online portal, please contact your Exhibitor Services Coordinator: Ashley Castillo   <a href="mailto:ashley@vipertradeshow.com">ashley@vipertradeshow.com</a></p>
<p>Placing orders for Sessions Recording, Voting /Ask the Speaker and other Technology Products and Services</p>	<p>As soon as possible, preferably before <b>Monday, July 7, 2025</b></p>	<p><b>Olaya Espejo</b>  <a href="mailto:oespejo@kenes.com">oespejo@kenes.com</a></p>
<p>Catering Services  <i>JW Marriott Exclusive Service</i></p>	<p><b>Monday, July 28, 2025</b></p>	<p><b>Alexandra Atkins</b>  <a href="mailto:alexandra.atkins@whitelodging.com">alexandra.atkins@whitelodging.com</a>  <a href="#">AABIP25 Sponsor Menu</a></p> <p>Please always <b>CC Diyana Yosifova</b>  <a href="mailto:dyosifova@kenes.com">dyosifova@kenes.com</a></p> <p><b>It is mandatory</b> for the Supporters who have a Lunch or Breakfast Session, to order Lunch/Breakfast catering for their sessions:</p> <ul style="list-style-type: none"> <li>• for Lunch sessions, a minimum of 100 meal boxes is required.</li> <li>• for Breakfast sessions, a minimum of 30 meal boxes is required.</li> </ul>

Hostesses & Temporary Staff Hire	To be advised	To be advised
AV – scheduling Tech rehearsal, placing orders for extra AV for the Sponsored Sessions and AV for Demo suites	<b>Friday, July 18, 2025</b>	<b>Mike Perchig</b> <a href="mailto:nest@nest-av.com">nest@nest-av.com</a>
<b>Shipping &amp; Material Handling Services</b>		
Door to door	Please contact <b>Viper</b>	<p style="text-align: center;"><b>Viper</b></p> <p>Any questions or difficulties, please email: <a href="mailto:ashley@vipetradeshow.com">ashley@vipetradeshow.com</a></p> <ul style="list-style-type: none"> <li>• <a href="#">Viper Shipping forms, Labels, Material Handling Form and Inbound Form</a></li> <li>• <a href="#">Viper Online Order Form</a></li> </ul>
Airfreight shipments		
Shipment via Advance Warehouse	<p>Shipments should arrive <b>on or between</b> business days:  <b>Friday, July 11, 2025 – Friday, August 08, 2028</b>  <b>Receiving Hours:</b>  <b>M – F   8 AM – 4 PM</b>  Advance Warehouse must receive your freight by EOD on 8/01/25 to avoid late charges.</p>	

Show Site Deliveries	<p>Only on <b>Wednesday, August 13, 2025</b>   <b>9:00 AM – 4:00 PM</b> @ <b>JW Marriott Austin</b>.</p> <p>All show site shipments are to be delivered this day only. Shipments sent before Wednesday, August 21, 2024 are at risk of being refused.</p> <p>Additional charges by venue and Viper may apply</p>	
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Please submit the final session program using the attached [Agenda Format](#) via email to [dyosifova@kenes.com](mailto:dyosifova@kenes.com) as early as possible and no later than 6 weeks prior to the Conference. The proposed program should include:

- Session Title (up to 110 characters including spaces)
- Session Description (up to 200 words, you can also include hyperlinks inside of it)
- Speaker Presentations Titles
- Timing – duration of each speaker presentation and full timing of the agenda
- Speaker/Moderator Full Name
- Speaker/ Moderator Country
- Speaker/ Moderator E-mail
- Speaker/ Moderator Affiliation
- Speaker/ Moderator Bio and Photo (please see specs below)

Please see below specs for Speaker Bio and Photo.

- Speaker **Bio** – up to 200
- Speaker **Photo** – 180×240 px, JPG Format

In case of changes to your session title or Program *after submission*, please update the Industry Coordinator: **Diyana Yosifova** at [dyosifova@kenes.com](mailto:dyosifova@kenes.com)

If you wish to have your session recorded, please contact our Product Marketing Team: Ms Olaya Espejo at [oespejo@kenes.com](mailto:oespejo@kenes.com).

<b>Date</b>	<b>Time</b>	<b>Company</b>	<b>Session Hall Onsite</b>	<b>Type of session</b>
Thursday, August 14	13:00-13:45	<b>Johnson &amp; Johnson MedTech</b>	BREAKOUT 3	Lunch Session
Thursday, August 14	13:00-13:45	<b>Olympus America Inc.</b>	PLENARY	Lunch Session
Thursday, August 14	13:00-13:45	<b>Pulmonx</b>	BREAKOUT 1	Lunch session
Thursday, August 14	13:00-13:45	<b>Qure.ai</b>	BREAKOUT 2	Lunch session
Friday, August 15	12:45-13:30	<b>Noah Medical</b>	BREAKOUT 1	Lunch Session
Friday, August 15	12:45-13:30	<b>Olympus America Inc.</b>	PLENARY	Lunch Session
Friday, August 15	12:45-13:30	<b>Pinnacle Biologics</b>	BREAKOUT 2	Lunch Session
Friday, August 15	12:45-13:30	<b>Siemens Healthineers</b>	BREAKOUT 3	Lunch Session
Saturday, August 16	12:30-13:15	<b>Galvanize</b>	BREAKOUT 2	Lunch Session
Saturday, August 16	12:30-13:15	<b>Medtronic</b>	BREAKOUT 3	Lunch Session

*\*Please take in mind the punctuality for starting and finishing times, as the time for each session is limited.*

Timetable and halls are subject to changes. The most updated timetable is published on the [AABIP 2025 Conference website](#).

## Important information:

- Industry Supported Sessions are **not** included in main Conference CME/CPD credits.
- In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the Industry Coordinator, Diyana Yosifova at: [dyosifova@kenes.com](mailto:dyosifova@kenes.com).
- We recommend arriving early to **set up the hall** prior to the start of your session. A member of the Kenes Operational team will be available onsite should you need any assistance.
- **Handouts** are allowed to be distributed at the entrance to the Session Hall; however, it is **NOT** permitted to place material on the seats inside the hall.
- Printed tent cards placed on the head table are allowed and should be produced and provided by the supporter.
- We ask presenters to follow the time schedule precisely in order for the day's events may run smoothly. The **updated scientific program** can be found on the [AABIP 2025 Conference website](#)
- The catering is **exclusive** to **JW Marriott Austin**.
- It is **mandatory** for the Supporters who have a Lunch or Breakfast Session, to order Lunch/Breakfast catering for their sessions:
  - **for Lunch sessions, a minimum of 100 meal boxes is required.**
  - **for Breakfast sessions, a minimum of 30 meal boxes is required.**
- To order Catering, please refer to the [AABIP25 Sponsors Menu](#).
- To order or discuss in further detail, please contact **Alexandra Atkins** at [alexandra.atkins@whitelodging.com](mailto:alexandra.atkins@whitelodging.com) or 512 608 4171.
- Please **always CC** the Exhibition manager:

[dyosifova@kenes.com](mailto:dyosifova@kenes.com)

- **Deadline:** All orders must be placed by **Monday, July 28**
- It is recommended to indicate that you will offer catering/lunch boxes **in all your publications**, as it will help to increase the attendance (as long as it is in line with the supporter's internal compliance policy).
- Supporters who wish to order food and beverages for their demo suite are welcome to do so directly with the venue, using the same [AABIP25 Sponsors Menu](#).

As indicated in the sponsorship agreement, the supporting company, in addition to the support fee, must cover all speakers' expenses, including registration fees, accommodation and travel expenses. This also applies in the case where the Sponsored Session speakers have already been invited by the Conference.

Hall Name	Hall Capacity	Hall Layout	Location	Default Stage setting and Furniture
<b>PLENARY</b>	450 ppl	Theater	Level 3	stage 6 soft chairs 3 coffee tables 1 digital lectern (see details under <a href="#">tab: AV Equipment Onsite</a> )
<b>BREAKOUT 1</b>	160 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under <a href="#">tab: AV Equipment Onsite</a> )

<b>BREAKOUT 2</b>	160 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under <a href="#">tab: AV Equipment Onsite</a> )
<b>BREAKOUT 3</b>	160 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under <a href="#">tab: AV Equipment Onsite</a> )

\*Final halls capacity will be determined by the conference scientific program, and it can slightly decrease.

In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the Industry Coordinator, Diyana Yosifova at [dyosifova@kenes.com](mailto:dyosifova@kenes.com).

### **Floor plan of Level 3:**



## **AV Equipment Onsite for AABIP 2025, as of July 31, 2025**

If you have any AV related query, please contact directly the Conference Audio Visual Coordinator, Mike Perchig at: [nest@nest-av.com](mailto:nest@nest-av.com).

## **AV for Plenary**

- 2 x front Projection screens, image of H9xW16 feet approx. each
- 2 x Data projectors, at least 9000 ansi-lumens each
- Seamless Data/Video switcher at the AV Control desk and all necessary cabling.
- 46" Confidence monitor in front of the head table, showing the same PowerPoint image as projected in the main screens.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern and networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker (see photo below)\*.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting along the front of the Hall
- 3 x AV technicians to operate the above-mentioned systems.

## **AV for Breakout 1, 2 and 3 (in each)**

- Front projection screen, image of H6 X W11 feet approx.
- Data projector, at least 5500 ansi-lumens
- 40" Confidence monitor in front of the head table,

showing the same PowerPoint image as projected in the main screen.

- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern and networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker (see photo below)\*.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.
- AV technician to operate the above-mentioned systems.



*For demonstration only (the photo was taken in a different Venue)*

The Sponsor's "virtual" banners, with name of speakers, in front of the lectern will be projected.

Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: [nest@nest-av.com](mailto:nest@nest-av.com)), in order to design the images according to the required resolution.

The "virtual" banners can include the title of the Symposium and the name and logo of the Sponsor.

We strongly recommend scheduling a technical rehearsal in the hall itself and testing the Presentations during that rehearsal. Please make arrangements directly with the Conference Audio Visual Coordinator, Mike Perchig at: [nest@nest-av.com](mailto:nest@nest-av.com). A 20-minute technical rehearsal is offered

free of charge; however additional charges may apply, depending on hall availability, rehearsal requirements and overtime of the technicians.

If you are using a **PowerPoint presentation (or any other PC-based application)**, please note that you have to **deliver it on a USB Memory stick** to one of the technicians in the Speakers' Ready Room as soon as you arrive at the Venue in the morning – and **at least 1 hour before the start of the session.**

**Online uploading** of the presentations will also be possible (instructions to follow).

Please note that the Computers for the Presentations will be supplied with Office 2019 (at least) and the native ratio of the projection on the screens in the halls is 16:9.

**If you include video clips in your PowerPoint presentation, be sure to test it with the technician in the Speakers' Ready Room at least 2 hours before the start of the session** or as soon as you arrive at the venue in the morning. Please make sure to check it with the technician in the session hall where your lecture is taking place, during a coffee or lunch break prior to your session, at least 30 minutes before the start of the session – even after checking it in the Speakers' Ready Room.

### **Important Note for Macintosh Users**

To use MAC presentations on the PC compatible meeting computer, please note that you need to prepare it according to the instructions below, before taking it to the speaker room:

- Convert it to PowerPoint or PDF.
- Use a common font, such as Arial, Times New Roman, Verdana etc. (Special characters might be changed to a default font on a PowerPoint-based PC).
- Insert the images as JPG files (and not TIF, PNG or PICT – these images will not be visible on a PowerPoint based

PC).

As previously mentioned, we strongly recommend scheduling a 20-minute technical rehearsal and testing the presentations during the rehearsal. Please plan directly with the Conference Audio Visual Coordinator.

Please refer to the Deliverables section on the website: <https://aabipconference.com/important-information-for-sponsors-exhibitors/deliverables-specs-deadlines/>

**Kindly refer only to the relevant items in accordance with your sponsorship agreement.**

Please submit all relevant items as per the guidelines below via email to the Industry Coordinator Diyana Yosifova at [dyosifova@kenes.com](mailto:dyosifova@kenes.com). Supporters have the option to create signage promoting their Lunch sponsored sessions according to the below guidelines.

**The session signage must be produced by the supporter.**

### **Self-Standing Sign at the Entrance of the Hall**

**1x free standing vertical sign** can be placed at the entrance of the session hall 30 minutes prior to the session's published start time (max. dimensions: 38" W x 84" H)

### **Stage Banner**

**1x free standing vertical sign** can be placed on/next to the stage (max. dimensions: 38" W x 84" H)

### **Self-standing signage at the Exhibition Area**

The Supporter is entitled to place **1x free standing vertical sign** (max. dimensions: 38" W x 84" H) advertising the session on the day of the session only. The sign may be placed **in the exhibition area during exhibition opening hours**. Please liaise onsite with the Industry Coordinator and Exhibition Manager regarding exact time and location.

## Digital Lecterns

All Halls will have a designed “digital” lectern (for more information please refer to [tab: AV Equipment Onsite](#)).

The “virtual” banner can include the title of the Symposium and the name and logo of the Sponsor.

### **Please note:**

- Due to CME/CPD accreditation criteria, you may not place signage advertising your session in any other locations unless coordinated with Kenes staff onsite.
- **The session signage is optional and must be produced by the supporter.**
- Please make sure to indicate the following disclosure on the signs: ***This session is not included in main Conference CME/CPD credits.***

## Wi-Fi

Complimentary Wi-Fi will be provided by the conference during official conference days at most areas.

This public Wi-Fi connection is limited for basic web browsing or checking emails.

Should you have any internet-based feature/device/activity at your booth (for example: product demonstrations, etc), we strongly recommend ordering a dedicated internet connection for your booth (wireless or wired connection) to guarantee a consistent internet connection inclusive of technical support.

If you wish to order a dedicated internet connection for your booth or Demo suite (wireless or wired connection), please contact the Exhibition Manager, Ms. Diyana Yosifova at: [dyosifova@kenes.com](mailto:dyosifova@kenes.com).

### **Important:**

- **Please be advised private Wi-Fi networks installations in the booth are not allowed.**
- **The venue and the organizer reserve the rights to**

**discontinue any activity which interfere with the hall Wi-Fi coverage.**

- The exhibitor is responsible for following legal, ethical, moral and generally accepted internet and e-mail conduct when communicating across the conference's network. The venue reserves the right to disconnect and/or limit a user's right to or use of the network if rules and conditions are not respected.

## **Demo Suites**

Supporters interested in renting a demo suite during **AABIP 2025 Conference** should contact Industry Liaison & Sales, Ms. Paula Suarez at [psuarez@kenes.com](mailto:psuarez@kenes.com).

Supporters, who have rented a demo suite: please contact the Industry coordinator Diyana Yosifova [dyosifova@kenes.com](mailto:dyosifova@kenes.com) with your preferred setup for the room and how many participants are expected.

**Meeting room Setup changes deadline: Friday, August 01, 2025**

## **Power Requirements**

Please let us know your **power needs**. Based on your requirements, we will coordinate with the hotel and power provider to prepare a **separate and comprehensive cost estimate**.

## **AV Services**

AV is not included in the rental fee and must be arranged separately through our **AV/IT Coordinator**:

- **Contact:** Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com)
- **Deadline: July 18, 2025** (Late orders may incur rush fees and are subject to availability)
- **Note:** Please mention your company name when placing an order.

## Catering Services

Catering is not included in the rental fee and is provided *exclusively* by **JW Marriott Austin**.

- **Deadline: Monday, July 28** (Surcharge may apply for late orders, depending on availability)
- **Menu:** [AABIP25 Sponsors Menu](#)
  - **Contact:** Alexandra Atkins at [alexandra.atkins@whitelodging.com](mailto:alexandra.atkins@whitelodging.com) | Phone: +1 512 608 4171
  - Please **CC:** [dyosifova@kenes.com](mailto:dyosifova@kenes.com) on all correspondence

## Waste Disposal

Please note that it is the supporter's responsibility to leave the session hall in a clean and tidy manner once your session has finished. Any items such as leaflets, banners, roll-ups must be removed from the hall at the end of your session. Any discarded waste, including promotional material, left behind will be removed by the Conference organizers at the expense of the supporter concerned.

## Industry Session Badges

Each industry session organizer is entitled to up to 10 Industry Session badges which allow access to their Industry Session only. These badges will not display individual names. Industry Session badges will be prepared ***upon request only*** and can be collected at the Registration desk 2 hours prior to start of your Industry session. Industry Session Badges need to be returned to the Registration desk after the session has ended.

## Catering

The catering is exclusive to the venue – **JW Marriott Austin**. If you wish to order food and beverages, please contact **Alexandra Atkins** at [alexandra.atkins@whitelodging.com](mailto:alexandra.atkins@whitelodging.com) or 512

608 4171. Please always CC the Industry coordinator: [dyosifova@kenes.com](mailto:dyosifova@kenes.com). For detailed information please check the [Tab: Catering](#) Lead Retrieval systems are a helpful tool for receiving participants' contact information when they visit your booth or your session. Information obtained by the lead retrieval system enables Exhibitors to enhance their database by securing valuable leads for further marketing and communication.

We are pleased to offer you the **K-Lead Application**. Exhibitors can download the **K-Lead app** onto *their own* smart phone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' full contact information with a quick scan of their badge.

The advantages of the **K-Lead application**:

- **Seamless Integration**: Download directly to your device; no extra hardware needed!
- **Effortless Scanning**: Quickly scan attendee badges to capture leads.
- **Customizable Notes**: Add personal comments to each lead for better follow-up.
- **"Quick Scan" Function**: Ability to quickly scan delegates as they enter the symposium hall.
- **Instant Access**: Get real-time lead information for immediate engagement.
- **Universal Compatibility**: Download from the **Apple Store** or **Google Play** using Kenes K-Lead App.

**Cost per unit: \$ 750** (excluding 4% credit card charges fees, excluding VAT if applicable)

Device is NOT included!

**Deadline: 2 weeks prior to the event**

Onsite rate of **\$ 850** will be applied for orders received after above deadline.

**Are you ready to revolutionize the way you collect and manage leads at your next event?**

## Unlock the Power of K-Lead Plus:

- **Automated Follow-up Emails**: Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!
- **Tailored Email Customization**: Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.
- **Timely Engagement**: Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.
- **Trackable Insights**: Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.
- **Compatibility**: K-Lead Plus requires at least one K-Lead license purchased.

**Cost for K-Lead Plus: \$ 750**

With **K-Lead Plus**, every scan is a step towards a stronger business relationship.

Elevate your event networking and turn leads into valuable partnerships with ease and efficiency.

**Don't just meet leads; master the art of follow-up with K-Lead Plus. Get started today and experience the difference real engagement makes!**

To order K-Lead and K-Lead Plus, please access the Exhibitor's Portal <https://exhibitorportal.kenes.com>.

### **Important Notes:**

- **Device Not Included**: The application must be installed on your personal or company device (tablet/smartphone).
- **Reliable Data**: *Participant badge barcodes carry contact*

*details as provided by registrants or their agencies.  
Note: Group registration may contain generalized information.*

- *Content Responsibility: Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.*
- *Easy Reservation: Secure your Wireless Barcode Reader in the Exhibitor's Portal <https://exhibitorportal.kenes.com>.*
- *GDPR Compliance: We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.*
- *By purchasing the K-Lead and the K-Lead Plus, Exhibitors and Sponsors agree to [Data Processing Agreement](#).*

## **Maximize your Participant Experience – Use our innovative technologies for your session**

Kenes is proud to deliver a wide variety of quality onsite technology products and services.

We offer:

- **Sessions Recording** and many more products designed for capturing and recording session content.
- **Voting, Evaluations,** and more products designed for increasing participant's interaction during symposium sessions.
- **Translation services for any language** are available in two options. The conventional approach involves local interpreters and the use of headphone receivers. Alternatively, we offer a cutting-edge AI-powered solution. With this innovative method, participants can access live translations and captions seamlessly by scanning a QR code on their mobile phones.

We also provide tailor made customized solutions – [contact us](#) to make it happen!

***PLEASE NOTE:*** All product solutions are offered **exclusively** by Kenes Group.

*Please contact us to discuss your needs and our relevant solutions.*

Please submit your order **by July 7, 2025**. Orders received after the deadline will incur rush fees. We respectfully request that all supporters (sponsors, exhibitors, special interest groups, and other stakeholders) comply with the **Conference Blackout Policy** as per the signed contract and the prospectus. Kindly refrain from holding organized meetings or events in parallel to the [AABIP25 scientific program](#).

**Viper** is the official freight forwarder for this Conference.

For shipping instructions, please click here: [2025 AABIP Shipping forms, Labels, Material Handling Form and Inbound Form](#)

Shipping Instructions include:

- Shipping Order Form
- Material Handling Form
- Inbound Shipping Information
- VTS Material Handling Terms & Conditions
- Labels

**Contact details:**

**Viper**

Ashley Castillo

Email: [ashley@vipertradeshow.com](mailto:ashley@vipertradeshow.com)

**Advance Warehouse Delivery Information**

Receiving Hours: M–F | 8AM – 4PM

25 AABIP

Viper Tradeshow Services

c/o R & R Airfreight

17750 Lookout Road

Building 5, Ste. 535,  
Schertz, TX 78154

All shipments must include your company name, booth number and 25AABIP ANNUAL CONFERENCE on the freight.

**\*Deliver by Friday, August 01, 2025 to avoid late fees!\***

**\*\*Last day of warehouse receiving August 8, 2025\*\***

Weight ticket or BOL must be presented at the time of the delivery.

### **Show-Site Delivery Information**

Receiving only during exhibitor move- in times.

25AABIP

JW MARRIOTT AUSTIN

Level 3

c/o Viper Tradeshow Services

110 East 2nd Street, Austin Texas, 78701

All shipments must include your company name, booth number and 25AABIP ANNUAL CONFERENCE on the freight

**\*Deliver on Wednesday, August 13, 2025 | 9:00 AM – 4:00 PM ONLY\***

Weight ticket or BOL must be presented at the time of the delivery.